



# Centric Bank Employment Application

Please return completed applications to any Centric Bank financial center, or mail it to:  
Centric Bank · PO Box 62090 · Harrisburg, PA 17106 · Attention: Human Resources

CENTRIC BANK IS AN EQUAL OPPORTUNITY EMPLOYER

## GENERAL INFORMATION

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Social Security number: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Email: \_\_\_\_\_ Are you legally authorized to work in the United States? \_\_\_\_\_

Have you been previously employed by Centric Bank or Vartan National Bank? \_\_\_\_\_

Do you have any relatives currently employed by Centric Bank? If so, state their name and relationship to you below:

\_\_\_\_\_

Position applied for: \_\_\_\_\_  Full-time  Part-time

Salary requirements: \_\_\_\_\_

Are you available for overtime hours? \_\_\_\_\_ Are you available for Saturday hours? \_\_\_\_\_

If applying for a part-time position, what days / hours are you available to work (specify below)?

\_\_\_\_\_

If hired, when could you begin working at Centric Bank? \_\_\_\_\_

Do you have reliable transportation to and from work (yes/no)? \_\_\_\_\_ Describe: \_\_\_\_\_

## OTHER INFORMATION

Have you ever served in any branch of the US Armed Forces? \_\_\_\_\_

Dates served: \_\_\_\_\_ Branch of service: \_\_\_\_\_

Highest rank: \_\_\_\_\_ Are you a disabled veteran? \_\_\_\_\_

Have you ever been convicted of a felony? If so, please describe: \_\_\_\_\_

\_\_\_\_\_

**All applicants who have been conditionally accepted for regular full-time or part-time employment with Centric Bank will be required to take a medical examination which will include a test for illegal drugs. Any applicant who fails this drug test will be denied employment, and will be required to reimburse Centric Bank for the cost of the test. Any applicant who refuses to submit to testing will be denied employment.**

**EDUCATION**

Please complete all applicable sections.

Last high school attended: \_\_\_\_\_ Years completed: 9 10 11 12

College/university attended: \_\_\_\_\_ Years completed: 1 2 3 4

Degrees, licenses, or certifications earned: \_\_\_\_\_ Major / subject: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other education, training, or special skills: \_\_\_\_\_  
 \_\_\_\_\_

**WORK EXPERIENCE**

Please list your three most recent positions of employment. Please complete this section in its entirety, even if you are including a separate resume.

1. Company: \_\_\_\_\_ Dates employed: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Immediate supervisor: \_\_\_\_\_  
 Previous salary: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
 Job title and responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 May we contact this company regarding your employment? \_\_\_\_\_

2. Company: \_\_\_\_\_ Dates employed: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Immediate supervisor: \_\_\_\_\_  
 Previous salary: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
 Job title and responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 May we contact this company regarding your employment? \_\_\_\_\_

3. Company: \_\_\_\_\_ Dates employed: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Immediate supervisor: \_\_\_\_\_  
 Previous salary: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
 Job title and responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 May we contact this company regarding your employment? \_\_\_\_\_

**PERSONAL REFERENCES**

Please list below three personal references (other than family) that we may contact.

- 1. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Years known: \_\_\_\_\_
  
- 2. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Years known: \_\_\_\_\_
  
- 3. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Years known: \_\_\_\_\_

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**EMERGENCY CONTACT INFORMATION**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship: \_\_\_\_\_

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**EMPLOYMENT AGREEMENT**

I certify that answers and details provided on this application are true and complete to the best of my knowledge. I authorize Centric Bank to investigate any statements contained in this application, and to make any credit and/or criminal history inquiries deemed necessary in arriving at an employment decision.

I authorize and instruct any person or consumer reporting agency to compile and furnish to Centric Bank any information it may have or obtain in response to such a credit and/or criminal history inquiry and agree that the same shall remain Centric Bank's property regardless of employment status.

In the event of employment, I understand that any false or misleading information provided in this application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of Centric Bank, as well as all federal, state, and local laws and regulations.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_